

KENTUCKY BOARD OF LICENSURE FOR LONG-TERM CARE ADMINISTRATORS
MEETING MINUTES
January 13, 2022

A meeting of the Kentucky Board of Licensure for Long-Term Care Administrators held via Zoom/ In-Person meeting hosted by the Department of Professional Licensing located at 500 Mero Street Frankfort, KY 40601.

MEMBERS PRESENT

Jason Shelton
Thomas Davis
David McKenzie, Vice Chair
Charlotte Whittaker
Eric Hagan
Mother Christina Murray
Kenneth Urlage, Chair

DEPARTMENT OF PROFESSIONAL LICENSING

Kevin Winstead, Commissioner
Chessica Nation, Administrative Section Supervisor
Tiler Hahn, Temporary Board Administrator

OTHER

August Pozgay, Board Counsel

MEMBERS NOT PRESENT

Melanie Eaton
Dr. Keith Knapp
Dr. Tuyen Tran

CALL TO ORDER

Kenneth Urlage called the meeting to order at 10:10am.

MINUTES

A motion made by Mother Christina Murray to approve the meeting minutes of 11-4-2021. David McKenzie seconded the motion, and the motion carried.

MONTHLY FINANCIAL REPORT

The board reviewed the December 2021 reports.

DPL UPDATE

Commissioner Kevin Winstead introduced Lori to the board as the new Board Administrator. She is currently in training. Commissioner Winstead reiterated that the state of emergency is set to end on January 15, 2022. It is still unknown if it will be extended again. Renewals have been pushed to 30 days after January 15, 2022. Lastly, a new general counsel for the department has been hired and will start soon. The department is working on getting more counsels to cover the boards.

LEGAL COUNSEL

August Pozgay went over that certain board actions will end when the state of emergency does. The board discussed possible questions that could be asked by licensees for when the state of emergency ends. A motion made by Charlotte Whittaker to call a special meeting on January 18, 2022 at 2:30pm Est. Motion, seconded by Eric Hagan, carried.

OLD BUSINESS

August Pozgay informed the board 201 KAR 6:020 regulatory amendment became effective 12-15-2021.

NEW BUSINESS

Commissioner Winstead brought Senate Bill 11 to the board's attention.

COMPLAINTS/STANDARDS OF PRACTICE COMMITTEE

The Committee recommendation of the Complaints/Standards of Practice Committee:

2021LTCA00010 – Issue board admonishment with recommendation that licensee obtain three hours of continuing education on resident safety and three hours on continuing education in infection control.

2021LTCA00011 – Offer agreed order of \$1000 fine, probated on condition of completing 9 total continuing education course hours in care planning and resident safety within 9 months.

2020LTCA00008: Ongoing

2021LTCA00019 Ongoing

2021LTCA00001: Ongoing

2020LTCA00017: Ongoing

2021LTCA00008: Ongoing

2021LTCA00012: Ongoing

2021LTCA00013: Ongoing

2021LTCA00014: Ongoing

A motion made by Jason Shelton to accept the Committees recommendation. Eric Hagan seconded the motion, and the motion carried.

APPLICATIONS/ CONTINUING EDUCATION COMMITTEE

Jason Shelton motioned to approve the following committee recommendations:

- 7 Emergency Temporary Permit application, ratification of prior approval
- 7 Initial Licensure applications, approval
- 4 Licensure by Endorsement application, approval
- 1 Reactivation Application, approval

David McKenzie seconded the motion, and the motion carried.

Motion made by David McKenzie to enter closed session with board staff, pursuant to KRS 61.815 and KRS 61.810(1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, in the matter of the application of N.R. Motion, seconded by Kenneth Urlage, carried.

A motion made by David McKenzie to come out of closed session. Seconded, Mother Christina Murray, carried. No final actions were taken in closed session.

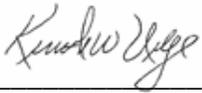
Motion made by David McKenzie to send cease and desist to applicant N.R., for practicing without license; once the applicant completes the NAB examination, the board authorizes chair to review and decide on that applicant; Kenneth Urlage, carried.

PER DIEM AND TRAVEL

Thomas Davis motioned to approve Per Diem for Charlotte Whittaker on 1/12/2022 & for all present members on 1/13/2022. Mother Christina Murray seconded the motion, and the motion carried.

ADJOURN

Motion made by Thomas Davis to adjourn the meeting at 12:07 p.m. Mother christina Murray seconded the motion, and the motion carried.



Kenneth Urlage, Chair